**Town of Weston**

 **Planning Commission**

**UNAPPROVED PO Box 98**

**Weston, VT 05161-0098**

**Minutes of Meeting, March­ 1, 2021**

Meeting taking place via videoconference and telephone. The call-in option is also available for the public.

Present: Chris Lindgren, Brad Ameden, Anne Degan, Kim Price, Will Goodwin, ZA, Nicki Pfister

Absent: Matt Lynch, Bob Vesota

Agenda

1. Video & Teleconference meetings

2. Lindgren Subdivision Hearing

3. Additions to Agenda

4. Kinhaven Permit Extension

5. Zoning Administrator update

6. Approve Minutes

7. Adjourn

Chris Lindgren called the meeting to order at 7:07 p.m.

1. Video & Teleconference meetings- nothing new. There was a remainder to identify oneself when speaking.

Chris Lindgren stepped down as chair and Nicki Pfister assumed the role of chair for agenda item #2 (Lindgren subdivision Hearing).

2. Lindgren Subdivision Hearing

The hearing was not properly warned 15 days prior to March 1, 2021. The Lindgren Subdivision Hearing was rescheduled to March 18, 2021 at 7:00 pm. The March 18th hearing will have to be warned, the abutters notified, and the “H” placed on the property. Abutters have been notified, the warning will be published in the Vermont Journal this Wednesday, March 3, 2021. The “H” (Hearing Notice) will be posted on the property tomorrow, March 2, 2021.

Will Goodwin and Nicki Pfister will talk to Kim Seymour about setting up the Zoom Meeting for the Hearing. Will Goodwin will be able to share his screen so any interested persons will be able to see the map. Will Goodwin will be able to send a Zoom video link to interested persons.

A decision will be rendered within 45 days of the closing of the Hearing as stated in State Statues*. (#4464:* *The panel shall adjourn the hearing and issue a decision within 45 days after the adjournment of the hearing).*

Chris resumes role as chair.

3. Additions to the Agenda- Permitting Helipads and Airstrips

A letter from the State of Vermont Transportation Board was received in regard to the permitting of Helipads and Airstrips. Members of the PC agreed that we should have something in our bylaws about Helipads and Airstrips. Nicki Pfister and Will Goodwin will look into this. To add something to the bylaws would require a PC Hearing, a Selectboard Hearing and then require a vote by the town.

4. Kinhaven Permit Extension

Kinhaven has requested their permit for the concert hall be extended to the Fall of 2021. The work was supposed to start in Fall of 2020, but due to Covid-19, that was not possible. Will Goodwin, Zoning Administrator, reviewed the bylaw citation for such an extension.

701.3:Applications for permit extensions shall be made in writing, including a description of the specific reasons and circumstances for the extension, to the Zoning Administrator at least 30 days prior to the expiration date of the permit, including permits in force as of the date of the adoption of this amendment.

The Zoning Administrator may grant extensions of up to two years for one- and two-family dwellings.  In other cases, the Zoning Administrator shall submit the request to the Planning Commission for consideration and decision at the next available regularly scheduled meeting as an agenda item.  No public hearing on the application for extension shall be required.  If approved by the Planning Commission the permit shall be extended by the Zoning Administrator for a period up to two years from the date of expiration as specified in the decision of the Planning Commission.

All the above requirements for a permit extension have been met. Anne Degan made a motion to approve the permit extension request by Kinhaven for two years. Kim Price seconded. Motion passes unanimously.

5. Zoning Administrator Update

Will Goodwin, ZA apologized for warning mix-up with regard to the Lindgren Subdivision Hearing and assured the PC that he now has a process in place so that this will not happen again.

6. Minutes

Brad Ameden made a motion to approve the minutes of February 1, 2021 with corrections. Anne Degan seconded the motion. Motion passes unanimously.

Note: There was a discussion about signing maps for minor and major subdivisions.

 Decisions made:

* + Minor subdivisions will not require a signature
	+ Boundary line adjustments will not require a signature
	+ Major subdivisions will require a signature pursuant of our bylaws.

7. Adjourn

Kim Price made a motion to adjourn. Brad Ameden seconded the motion. Motion passes unanimously. Meeting adjourns at 8:02 p.m.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Chris Lindgren, Chair Date \_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Nicki Pfister, Secretary Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_