**Planning Commission**

**Town of Weston**

**PO Box 98, Weston, VT 05161-0098**

**Minutes of Meeting, October 16, 2023**

Present: James (Lexi) Young, Geof Brown and Chris Morrow

Not Present: Morgan Hart

Guest: Matt Bachler

1. Lexi Young declares a PC quorum and calls the meeting to order at 6:07 pm.
2. Motion presented by Lexi to nominate Geof Brown as Secretary, Chris Morrow seconded. No discussion, motion carried.
3. Motion to approve minutes from August 7, September 11 and October 2 by Geof, seconded by Lexi. Minutes approved and signed.
4. Geof discussed that the postcards announcing the Town Plan Kick Off meetings would be going out this week – this postcard establishes the dates and times of the two meetings:
	1. Thursday October 26th at 6:30 pm or Wednesday November 8 at 4:00 pm to be hosted at the former Mildred’s Grill Restaurant at The Vermont Country Store. Geof also indicated he had requested it be posted on the town website and that if others can post it on social media, that should spread the word.
5. Matt Bachler continued review of the now closed survey results which had been partially reviewed in last session. Overall excellent participation at over 200.
	1. Geof requested that comparison of demographics by age of survey takers to town census be made to demonstrate if sample size was sufficient be redone.
	2. Matt noted that the info he was presenting now will change for the public meeting.
	3. Geof suggested that if any weighted average data was presented, it be done in a different format.
6. Matt reviewed the approach to the actual meeting to be held at Mildred’s Grill restaurant (former) – 30 minutes for the presentation, 30 minutes for the exercise and 20 to 30 minutes for group discussion and wrap up. Group discussed needs for meeting setup and how PC participates in meeting.
7. Geof to request of Selectboard / town clerk if we can change next standing meeting from November 6 to October 30 so that Lexi can be present, and we can debrief from first meeting. (Kim indicated in follow up that we can change the meeting date with proper warning).
8. We discussed that we need to begin to determine which topics / sections of Town Plan will be covered at which meetings into 2024. We agreed that first topic will be Town Governance and Community Services to be addressed in December PC meeting. We established this to be able to inform attendees at public kick-off meetings. We also agreed that Housing and Land Use will be the very last meeting as Matt indicated that is the usual approach.
9. Geof reviewed a request from a Londonderry PC member – Sharon Crossman – who wants to meet with the Weston PC to begin to discuss a regional approach to flood mitigation. We agreed that Geof would invite her to the meeting in December and that we will make her request an agenda item.
10. Lexi motions to adjourn the meeting at 7:34 pm. Geof Brown seconded the motion. *Motion passes unanimously*.

Approved: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_     James Young, Chair            Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Submitted: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Geof Brown, Secretary Date\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_